**American Society for Clinical Laboratory Science – North Dakota**

ASCLS ND Board Meeting

DATE & Time:  Thursday April 27, 2023

LOCATION:  State meeting, Minot

Board Members:  Sharon Reistad, Tammy Windish, Jessica Fry, Hannah Hove, Beth Jones, Luke Huff Towle, Alissa Volk, Allison Waswick, Alice Hawley, Shannon Jongeward, Mary Coleman, Elaine Ramstad, Christie Massen

Attendees: Jessica Fry, Shannon Jongeward, Elizabeth Jones, Allison Waswick, Mary Coleman, Tammy Windish, Sharon Reistad, Hannah Hove, Alissa Volk, Miles Thompkins, and Pat Tille.

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| **Agenda** | **Agenda Item** | **Person Responsible** | **Minutes** |
| I. | Call to Order & Roll Call | Sharon  | Sharon Called Meeting to order. |
| II. | Minutes Approval: February board meeting |  | Discussed previous and upcoming meetings.National Meeting in grand rapids 2022Upcoming: Region V Eu Claire Wisconsin Sept 28th-29th |
| III. | Treasury Report (S)   | Jessica | CreditsDebitsScholarship Science |
| IV. | Items to cover:Update Reimbursement GuidelinesStudent rep ScholarshipsRegion V leadership committee member |  | 3 Scholarship ApplicantsJacob O’Toole -UND Northern Plain LaboratoryBen Pratt - BSC Northern Plains LaboratorySeneca Vetter -UND Northern Plains LaboratoryTammy W. Approve motion for scholarship recipients.Shannon J. SecondUpdating the ND state reimbursement forms.Suggestions for State Meetings- All the board being reimbursed.Suggestion for travel grants for new employees and reimbursement for membership.Taskforce to address updates of this policy to include Sharon Reistad, Jessica Fry, Shannon JongewardMotion: Mary ColemanSecond: Tammy Windish |
| V. | Standing Committee Updates | (see below) |  |
| VI | Membership –  | Tammy | President-ElectSharon took over the position for this year. She contacted all our lapsed members. See membership packages. State membership has come up in price.  |
| VII | Bylaws  | Shannon |   |
| VIII | Leadership Academy | TammySharon | Teaches Leadership, contact resolution. Applications are open. Ali Nessbaum contact for some more information. Applicants must be willing to participate, make required in person meetings. |
| IX | Region V Symposium-  | Sharon | Region V Charlotte RomainRegion V meetings – please contact Sharon Reistad if you want to be involved. These are not official minutes or meetings. Region V meetings are still occurring and official business meetings are not happening. Connect community has information. Call national board member. Discussion: Why do we pay for president and president elect when there is not a business meeting?Reimbursement Meeting to revamp our reimbursement guidelines. Those working on meeting should be reimbursed for meeting.Pace cost looking at total credits used. Per day or per pace credit.  |
| X | Developing Professional:Student Scholarship Applications | Alissa | Do not have any applicants for developing professional.  |
| XI | Ascending Professional | Luke |  |
| XII | Pact | Mary | Donate to Pac on website. Trophy is hard to travel with. Looking at new ideas. All the money raised goes to legislative  |
| XIII | Website | Jessica  | Will be adding meeting pictures.  |
| IVX | Other new business:Awards and Recognition |  | Scholarship $500Ben PrattSeneca VetterJacob O’TooleAwards to be recognized a 4/28/2023 Business Meeting:Omicron Sigma Region V/ National MeetingMembership AwardsKey to the Future Award Member of the Year |
| XV | Nominations | Allison | President Elect:Sharon ReistadAscending Professional:Luke Luff TowleNominations:Hannah HoveBoard member at large:Michelle Steiner |
| XVI | Adjourn |  | Tammy Windish motioned to adjourn meeting.Mary Coleman seconded.  |