**American Society for Clinical Laboratory Science – North Dakota**

ASCLS ND Board Meeting

DATE & Time:  Thursday April 27, 2023

LOCATION:  State meeting, Minot

Board Members:  Sharon Reistad, Tammy Windish, Jessica Fry, Hannah Hove, Beth Jones, Luke Huff Towle, Alissa Volk, Allison Waswick, Alice Hawley, Shannon Jongeward, Mary Coleman, Elaine Ramstad, Christie Massen

Attendees: Jessica Fry, Shannon Jongeward, Elizabeth Jones, Allison Waswick, Mary Coleman, Tammy Windish, Sharon Reistad, Hannah Hove, Alissa Volk, Miles Thompkins, and Pat Tille.

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| **Agenda** | **Agenda Item** | **Person Responsible** | **Minutes** |
| I. | Call to Order & Roll Call | Sharon | Sharon Called Meeting to order. |
| II. | Minutes Approval: February board meeting |  | Discussed previous and upcoming meetings.  National Meeting in grand rapids 2022  Upcoming: Region V Eu Claire Wisconsin Sept 28th-29th |
| III. | Treasury Report (S) | Jessica | Credits  Debits  Scholarship Science |
| IV. | Items to cover:  Update Reimbursement Guidelines  Student rep   Scholarships  Region V leadership committee member |  | 3 Scholarship Applicants  Jacob O’Toole -UND Northern Plain Laboratory  Ben Pratt - BSC Northern Plains Laboratory  Seneca Vetter -UND Northern Plains Laboratory  Tammy W. Approve motion for scholarship recipients.  Shannon J. Second  Updating the ND state reimbursement forms.  Suggestions for State Meetings- All the board being reimbursed.  Suggestion for travel grants for new employees and reimbursement for membership.  Taskforce to address updates of this policy to include Sharon Reistad, Jessica Fry, Shannon Jongeward  Motion: Mary Coleman  Second: Tammy Windish |
| V. | Standing Committee Updates | (see below) |  |
| VI | Membership – | Tammy | President-Elect  Sharon took over the position for this year. She contacted all our lapsed members. See membership packages. State membership has come up in price. |
| VII | Bylaws | Shannon |  |
| VIII | Leadership Academy | Tammy  Sharon | Teaches Leadership, contact resolution. Applications are open. Ali Nessbaum contact for some more information. Applicants must be willing to participate, make required in person meetings. |
| IX | Region V Symposium- | Sharon | Region V Charlotte Romain  Region V meetings – please contact Sharon Reistad if you want to be involved. These are not official minutes or meetings. Region V meetings are still occurring and official business meetings are not happening. Connect community has information. Call national board member.  Discussion: Why do we pay for president and president elect when there is not a business meeting?  Reimbursement Meeting to revamp our reimbursement guidelines. Those working on meeting should be reimbursed for meeting.  Pace cost looking at total credits used. Per day or per pace credit. |
| X | Developing Professional:  Student Scholarship Applications | Alissa | Do not have any applicants for developing professional. |
| XI | Ascending Professional | Luke |  |
| XII | Pact | Mary | Donate to Pac on website. Trophy is hard to travel with. Looking at new ideas. All the money raised goes to legislative |
| XIII | Website | Jessica | Will be adding meeting pictures. |
| IVX | Other new business:  Awards and Recognition |  | Scholarship $500  Ben Pratt  Seneca Vetter  Jacob O’Toole  Awards to be recognized a 4/28/2023 Business Meeting:  Omicron Sigma Region V/ National Meeting  Membership Awards  Key to the Future Award  Member of the Year |
| XV | Nominations | Allison | President Elect:  Sharon Reistad  Ascending Professional:  Luke Luff Towle  Nominations:  Hannah Hove  Board member at large:  Michelle Steiner |
| XVI | Adjourn |  | Tammy Windish motioned to adjourn meeting.  Mary Coleman seconded. |